

Present: Yasuko Abe, Michael Aldaco, Nick Dimitri, Terence Elliott, James Eyestone, Donna Floyd, Aleks Ilich, Helen Kalkstein, Bruce King, Priscilla Leadon, Susan Lee, Mariles Magalong, Jose Oliveira, Darlene Poe, John Wade
Absent: Vicki Ferguson, Viviane LaMothe
Guest: Dan Henry

5. **Gifts Policy and Procedure** – Mack showed the reviewed gifts policy. We need to asset all equipment and send proper thank you letters to donors.

6. **International Student Housing** – Mack and Dan have a meeting scheduled with the City of San Pablo next week. The City is quite anxious to proceed with this project. The housing is proposed to be in the location of the old Grand Auto. Berkeley has built international student housing on University and Milvia Streets and the City of San Pablo wants to follow suit. As soon as the brochure is completed, Mack will send it out. Aleks will recruit students. Aleks said the international student housing will be an added benefit to make it more inviting to attend CCC. There was some discussion about international students taking our classes. Aleks explained the tuition costs from international students help pay for our own students because their tuition monies help us to open more sections. Donna said we cut our spring schedule by 11%. With additional international students, their tuition monies would afford us the opportunity to open more sections. Aleks said the governing board is also questioning the validity of our acquisition of international students. Aleks said the key to the issue is timing on how we can house the students in our recruitment efforts. Aleks said DVC has 1,800 international students. Because we have a partner that allows us to provide contract ed classes we can supplement our recruitment with holding a branch at the college. This would be a summer intensive language school. The model is based on summer bridge program at DVC which provides two content ESL supported classes on contract. Tutors are available in the classes. International students would be able to complete six transferable classes in the summer. Then they would be able to enroll in short-term math classes the following semester. Next week and Helen and Susan will be traveling to Korea and Helen will be going on to China. We have a new agent in Korea who has interest in CCC. Alex said they already have six students here. This agency has connections with a two year college in Korea. They want an online degree program in Kinesiology offered in Korea. They operate in cohorts of 60 students. The only potential roadblock with this program is with the accreditation commission. Not only would this program generate income, but it would expand our international reputation. The bottom line, Aleks continued, is this is not costing the college anything. The college will not take a financial risk in this venture. Aleks said the initial costs are coming out of his International Ed. Budget. Susan and Helen will be overseas to assess the viability of this program. Donna said hopefully we will have a draft proposal in January for the accreditation commission.

7. **Around the Table** – Speech night tonight at 7:00 p.m. in the Knox Center featuring music from the new jazz piano instructor.

Sue said next Monday and Tuesday is priority registration – there will be music and other students to help with priority registration.

Susan announced the December 9th culinary fundraiser dinner for the disaster in Thailand.

Michael said tomorrow marks the $\frac{3}{4}$ mark in the term and after that students cannot drop. Students have been notified.

Donna said they are working diligently on getting the summer schedule out before the end of the semester. LMC already has their summer schedule completed. We are looking at separating the summer from the fall schedule.

Dan said his background includes a lot of work with instruction and student services and recognizes the collaborative effort with both sides of the house.

Deadline for Classified of the Semester nominations is Nov. 30th.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President